

OFFICE OF YOUTH DEVELOPMENT

KATHLEEN BABINEAUX BLANCO, GOVERNOR



SIMON G. GONSOLIN, DEPUTY SECRETARY

GENERAL NOTICE OF FURLOUGH MEASURES

TO: Employees Who Have Not Contacted The Office of Youth Development Since Hurricane Katrina

FROM: Simon Gonsoulin
Deputy Secretary
Office of Youth Development

Subject: Furlough Measures for Employees Who Have Not Contacted This Agency Since Hurricane Katrina

Date: October 4, 2005

In accordance with the requirements of Civil Service Rule 17.4(a), notice is hereby given of an impending furlough (a layoff avoidance measure consisting of a period of **leave without pay**) to be implemented by our agency for those employees who have not contacted us since Hurricane Katrina. It seems reasonable to assume that such employees may never report back to work. A written plan to effect this furlough will be submitted to the Department of State Civil Service for its approval.

Our Agency is proposing to effect this furlough beginning October 5, 2005 until close of business on October 30, 2005.

Once the furlough plan has been approved by the Department of State Civil Service, it will be made generally available to employees through a website posting on the Office of Youth Development's internet website.

Any questions concerning this matter should be directed to Trudy E. Gautreau, Human Resource Director for OYD. You may contact Ms. Gautreau at (225) 287-7977 or e-mail to TGautreau@oyd.louisiana.gov. I sincerely regret the need for this action.

SG:teg